

Experience Transforms



The D.C. Internship



*Internship sites may be located in Virginia or

Maryland.

The Internship

Each week, you will work Monday through Thursday at an internship site that is tailored to your interests, skills and professional goals.



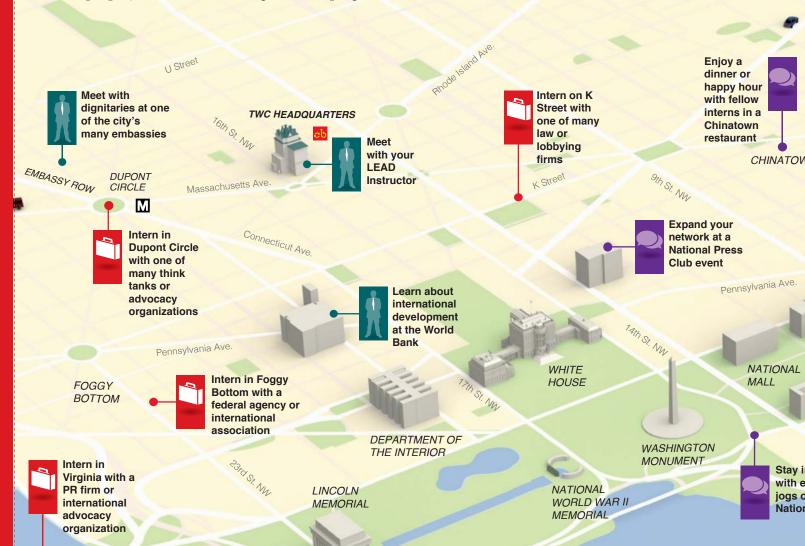
Evening Course

One night each week (between Monday an Thursday), you will take an evening course. courses range across an array of disciplines, choose the option that's best for you.

Gateway to Washington, D.C.

Spend a semester or summer getting to know the nation's capital. Here are just a few examples of the places you could go and the people you could meet through a TWC program.





Experience

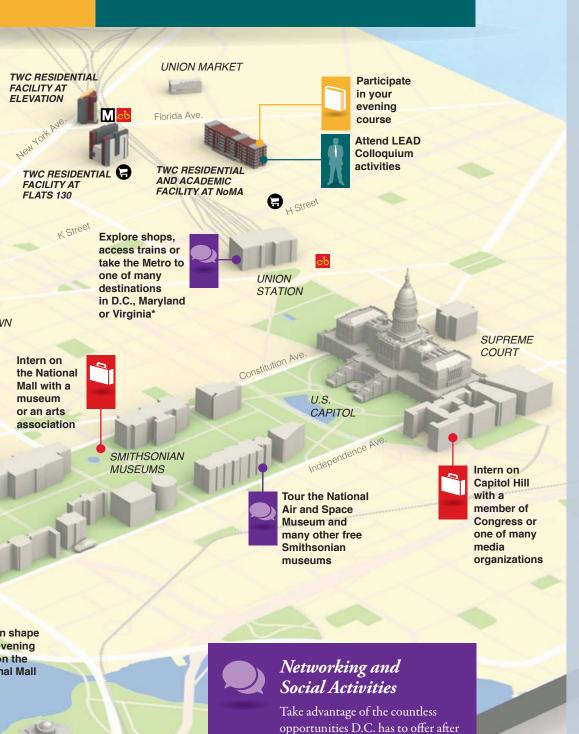
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> JEFFERSON MEMORIAL



The LEAD Colloquium

On Fridays, you'll participate in colloquium groups and professional tracks, along with periodic large-group activities like a speaker series, civic engagement and more.



work hours and on weekends.

TWC Support Network

Many people are on hand to guide, support and educate you throughout your experience.

Campus Liaison
Educates you about institutional arrangements and serves as a link to your home campus.

Internship Advisor
Communicates with you before arrival, helps identify internship options and refers your materials to potential sites.

LEAD Instructor

Helps you establish goals, organizes special programming and provides feedback on assignments.

Student Services Staff
Provide career advice,
organize cultural and networking
events and assist students with
disabilities.

Alumni in Residence
Support you in TWC
housing facilities and arrange social activities.

Internship Site Supervisor
Oversees your professional
work, provides tasks and direction
and evaluates your performance.

Professor
Teaches your evening
course, facilitates class
discussions and evaluates your
academic work.

Share the TWC experience with you, help you explore all D.C. has to offer and may become lifelong friends.

TWC Alumni
Connect with you
through networking events or
social media and may provide
future job leads.

The Washington Center

The way in. The way ahead.





The Washington Center Experience

There's no better way to launch your career than spending a semester or summer with The Washington Center. While immersed in the dynamic city of Washington, D.C., you'll have an experience that's just not possible in a traditional campus setting.

You'll sharpen in-demand skills, learn how to navigate a professional environment and gain a clear edge in the competition for postgraduate employment with a substantive internship.

But an internship is only part of the story.

One of the many things that makes The Washington Center's program so valuable is its combination of real-world experience and academic coursework.

You'll choose from a wide variety of evening courses offered to complement your internship and deepen your understanding of your chosen field.

You'll reflect on your experiences, hear from and engage with leaders, and wrestle with important local, national and international issues through the LEAD Colloquium.

When you leave The Washington Center, you'll have a better understanding of yourself—what you want and where you're headed. You'll be equipped with the confidence and sense of purpose to thrive in a highly competitive global marketplace.

And you'll be prepared to make a lasting impact on your community and society at large.



Pre-Arrival Experience

TWC matches you with an internship. Throughout this process, our internship advisors offer assistance and feedback.

Internship Advising

One of TWC's internship advisors schedules an advising session with you to:



Acceptance

Define goals and expectations based on your interests, knowledge and skills.



Review your resume and offer tips for improvement.



Discuss next steps in the internship matching process.



Explore potential internship site opportunities.

Launch Your Career

The Internship

The Washington Center serves students in many academic majors with interests in a wide range of fields. These include the government, nonprofit and business arenas as well as others that may partially overlap with them—the worlds of media and communications, science and technology, law and criminal justice and international affairs. Let us know your professional interests and goals, and we'll find you substantive and exciting internship options.

TWC internships give you the chance to work almost full time, allowing you to feel like a member of the staff at your office. You may assist attorneys during a trial, evaluate capital markets, help in radio or television production or attend congressional hearings. You could be conducting research, advocating policy positions, writing a business plan or developing websites and databases. The possibilities are endless.

The Washington Center's Internship Matching Process

The Washington Center maintains ties with hundreds of organizations that provide high-quality internships in the D.C. area and knows which sites offer the best experiences to students.

TWC will help you be considered for opportunities that fit you well. You will be assigned an internship advisor with whom you should stay in close touch throughout the internship matching process.

The internship advising team offers a variety of resources that can help you prepare for your interviews, enhance your professional communication and plan to make the most of your time in Washington.

You will likely have a phone or Skype conversation with a potential supervisor who is interested in you, and you will have the chance to accept or decline an offer after it is extended. Your internship advisor will provide guidance regarding specific options to help you make the final decision. The process will continue until you have a position secured.

- Library of Congress
- Smithsonian Institution
- Save the Children

- Amber Road
- Bennett Group Financial Services
- Entrepreneurs' Organization
- U.S. Small Business Administration

- Embassies (Mexico and Canada, among others)
- The Protection Project
- Organization of American States
- Woodrow Wilson International Center for Scholars

- Office of the Attorney General for the District of Columbia
- Private law offices
- Same Day Process Service
- Seraphim Global

- Double R Productions
- SRB Communications
- Epic PR Group
- Voice of America

- Congressional Hispanic Leadership Institute
- Center for Strategic and International Studies
- The Brookings Institution Capitol Hill

- STEMConnector
- Pan American Health Organization
- Solar Electric Power Association
- TechAmerica Foundation

For more sample internship sites, please visit www.twc.edu/internationalinternship-sites.

Internship Matching Process



TWC submits your documents to targeted internship sites.



An internship site will reach out to you and conduct a phone interview.



An internship offer is made, and you confirm your internship site.



4rrival

















Pursue Your Intellectual Interests

The Evening Course

An academic course is an integral part of your learning experience at The Washington Center. You'll be able to choose one of up to 25 courses typically offered each semester or summer term.

All courses meet for three hours one night a week but are otherwise like courses taught on your campus. In many cases, they have a direct relationship to the work you're doing throughout the week and range from politics and business to international affairs and communications.

The courses are led by highly qualified faculty who are dedicated teachers. They are grounded in traditional disciplines yet taught within the context of the wide array of resources available in Washington, D.C.

Frequently offered courses include:

American Politics and Public Policy

- Campaigning for a Cause: How Advocacy Groups Change the World
- Government and Business in the New Economic and Political Reality

Business, Management and **Public Administration**

- Global Markets and International **Business Strategies**
- From Ideas to Action: The Anatomy of Entrepreneurship

Communications

- Media and the Movies
- Mass Media and American Politics

International Affairs and Foreign Policy

- U.S. Foreign Policy
- Rising China: U.S.-China Relations in the 20th and 21st Centuries
- How Washington Engages the Arab Middle East

Law and Criminal Justice

- Philosophy of Law, the Supreme Court and the U.S. Constitutional Tradition
- Forensic Psychology
- Introduction to Criminal Law and Criminal Procedure

Leadership

- Essentials for Aspiring Leaders
- Nonprofit Leadership and Management

Research

Research and Writing Seminar

Washington, D.C.-focused courses

• Scandalous Washington: Uncovering D.C. History

For a list of academic courses, please visit www.twc.edu/courses16.

Build Your Leadership Potential

Leadership, Engagement, Achievement, Development (LEAD) Colloquium

The Washington Center produces professionals who are not only successful within their fields but also well-informed citizens and engaged leaders within their communities across the world. You'll take part in the LEAD Colloquium every Friday, but no two Fridays will be the same.

Colloquium Groups

You'll meet regularly with your LEAD instructor in a small group to discuss critical reflection, leadership, professional development and other topics.

Professional Tracks

Along with other students who share your professional interests, you'll benefit from panel discussions, site visits and briefings that give you a uniquely D.C. experience (see sidebar for track options).

Civic Engagement

You'll attend educational sessions, volunteer your time with an organization of your choice and take part in a public policy dialogue (see sidebar for additional details).

Alan K. Simpson-Norman Y. Mineta Leaders Series

During these events, you'll hear the perspectives of distinguished leaders from the business, nonprofit, media, government and diplomatic fields. Past topics of conversation have included the role of the United States in the world, race in America and the 2016 presidential campaign.

Career Boot Camp

You'll prepare for the job search by learning, observing and applying strategies that will make you stand out as a candidate.

Global Citizenship Day (fall and spring only)

Along with students from many other countries, you'll enhance several cross-cultural skills that will arm you to succeed in an increasingly interconnected world.

Portfolio

While in Washington, D.C., you will construct a portfolio of your work, documenting your activities and accomplishments for your home institution and prospective employers. Your portfolio will also give you a chance to reflect on your experiences and plan strategically for your future path of leadership.



For details on the LEAD Colloquium, please visit www.twc.edu/LEAD16.







Professional Tracks

Every TWC student selects a focus area from among the following options:

- Advocacy, Service & Arts
- Business & Global Trade
- International Affairs
- Law & Criminal Justice
- Media & Communications
- Politics & Public Policy
- Science, Technology & Society (summer only)

For qualified seniors, recent graduates or graduate students, TWC offers:

 Global Competencies Program (former Postgraduate Professional Development Program)

TWC also offers the following special programs for students from select regions:

- Ford Motor Company Global Scholars (select countries)
- Governors (Mexico)
- President's Program (select countries)

Civic Engagement Workshops

On several occasions, you will attend workshops related to political and social engagement.

Sample Topics

- Campaign & Party Volunteering
- Collective Action
- Disability Rights Movement
- Grassroots Organizing
- Homelessness
- Nonprofit Sector
- Service Year Opportunities
 - Veterans
- Women in Politics



Live in TWC Housing

If you choose TWC housing, you will join a professional living community. You'll share an apartment with fellow interns, either in our Residential and Academic Facility at NoMa near Capitol Hill, or in one of a few other carefully selected buildings in the neighborhood.

This growing part of the city is conveniently located to many restaurants and stores, and you'll also find several transportation options—including D.C.'s Metro system—within a few blocks.

You'll likely be matched with three other students in a furnished apartment with two bedrooms, two bathrooms, a living and dining area and a fully-equipped kitchen. You'll also have access to a fitness center and laundry facilities, as well as high-speed wireless internet, cable and local phone service.

You'll live independently, but you won't be left totally on your own. With its staff of student services professionals and alumni in residence assigned to each facility, The Washington Center ensures that support is always available.

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their eyes."

important things that I did during my undergraduate career. I received an education that I could not get inside of a classroom

and the semester served as a bridge between my

college experiences and my

in residence with TWC is

helping students discover Washington, D.C. for the

first time. I enjoy getting

to know my favorite city all over again through

professional life. My favorite aspect of being an alumna





"Having the opportunity to be part of TWC helped me develop personally and professionally. This program has impacted me in a significant way. Living in the nation's capital, interacting with people from different cultures and meeting leaders in my field was one of the best experiences of my life. Also, TWC offered various seminars, workshops and events that gave me the tools to succeed in a professional environment. This program is the chance of a lifetime—to learn new things, to explore a great city and especially to network. You never know who might be right beside you."

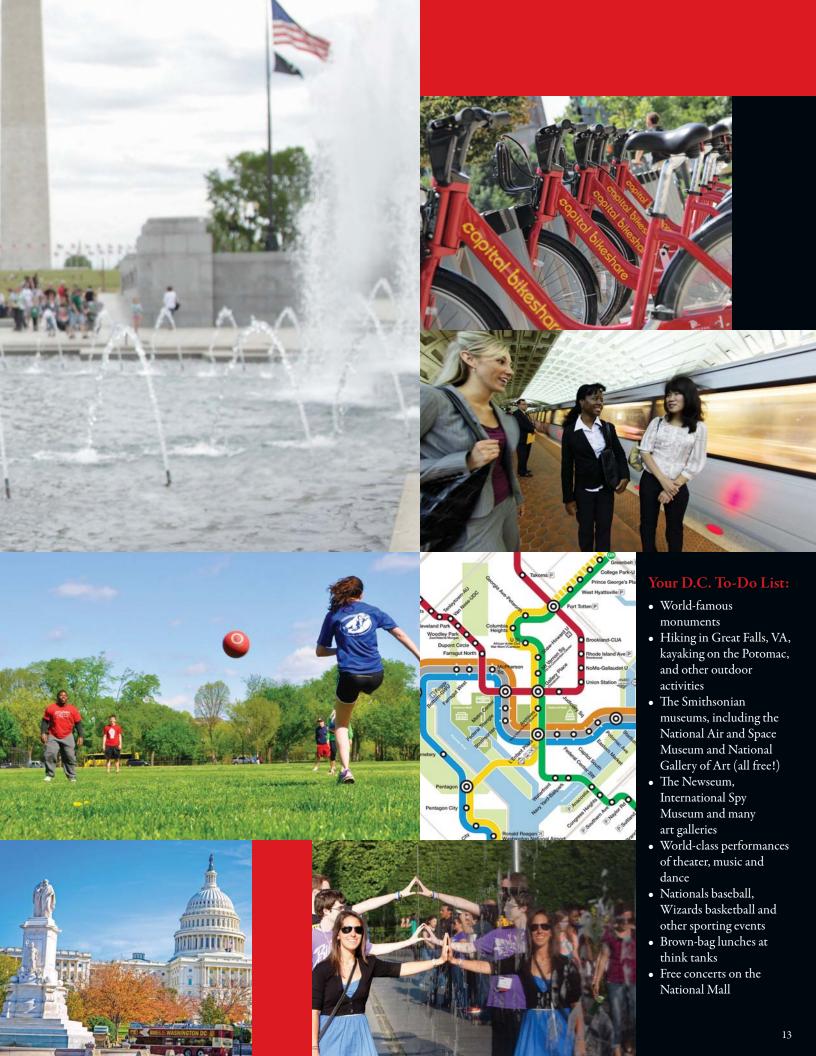
To read about other students' experiences through their blogs, please visit www.twc.edu/blogs.

Explore the Nation's Capital

At The Washington Center, you get not only great work and learning experience but also great *life* experience. Living in the U.S. capital is like nothing else in the world. The city's energy is remarkable at both work and play. There's so much to see and do, and it's all at your doorstep as a TWC intern.

Washington offers impressive architecture and monuments, incredible museums, world-class theater, great nightlife, a rich international community and restaurants with a wide range of cuisines. Throughout your time with TWC, you'll experience the city in a way that tourists never could.

Best of all, you'll get to know fellow students from the United States and around the world. You'll participate in a variety of social activities, trips and adventures together. And by the time the program concludes, you'll have created friendships that remain strong for many years in the future.







Eligibility

The information below outlines TWC's general requirements. Because your school may have additional requirements, we encourage you to contact your campus liaison before beginning the application process.

To be eligible, students must:

- Be at least 18 years of age.
- Attend an accredited college or university with at least four semesters completed before participating.
- Maintain a grade point average (GPA) of at least 3.0 on a 4.0 scale. Students with a lower GPA may be considered.
- Have a TOEFL minimum score of 550 (80 on the Internet-based test) or other official equivalent exam; waived in certain cases.
- Receive academic credit from their college or university for their participation in the internship program; exceptions apply.
- Have the approval of their campus liaison or faculty sponsor.

The Global Competencies Program (former Postgraduate Professional Development Program) is only for:

 Qualified, pre-selected seniors; recent graduates (within 18 months); or graduate students.

For more details on eligibility, please visit www.twc.edu/global-eligibility.

J-1 Visa and Health Insurance

TWC is a designated J-1 visa sponsor by the U.S. State Department. It is mandatory that you enter the United States with your J-1 visa. Once you're accepted into TWC's program, you will be given all of the necessary information about how to secure your J-1 visa. Special provisions may be available for Canadian citizens.

You must also certify that you have a valid health insurance policy to comply with U.S. State Department regulations.

For more information on these requirements, please visit www.twc.edu/j-1-visa.

Dates and Deadlines

TWC offers programs during the spring, summer and fall. Please check with the liaison at your university, as some universities may have earlier deadlines. Students who will be applying for a J-1 visa should use the priority deadline to allow for as much preparation time as possible.

For detailed information on our deadlines, please visit www.twc.edu/deadlines.

Step-by-Step Admissions Guide

TWC staff are available to assist you at every stage of the admissions process. Many of the application components you submit will be referred to prospective internship sites after you are accepted.

Decision Making

Discuss credit and cost arrangements with your liaison.

Consider timing (fall, spring or summer).

Talk to your parents.

Contact info@twc.edu with any questions.

Preparation

Review the checklist of supporting documents for the application.

Identify letter of recommendation providers.

Request transcripts.

Confirm your liaison's approval.



Meet with your career services office to review your resume.

Identify fields of interest for your internship.

Program Costs and Scholarships

TWC charges a program fee as well as a housing fee (see table at right). These costs vary based on the length of the program. Program and housing fees are listed separately, as students are not required to stay in TWC's housing.

TWC currently offers three scholarship opportunities for which international students may be eligible. These scholarships are contingent on using TWC housing and successfully completing the program (with a grade of C or better in each component). Please note that our scholarships are not available to participants in our Global Competencies Program and funding may vary

TWC scholarships for international students include the following:

- Civic Engagement Award: Recipients are publicspirited and socially engaged, making a positive impact among a community of people around them.
- Professional Achievement Award: Recipients have demonstrated a commitment to career advancement evidenced by membership in professional organizations or prior work experience.
- International Leadership Award: Recipients have a record of involvement and leadership in relevant settings (college or university, community, etc.).

To see the most up-to-date information on financial aid and eligibility requirements, please visit www.twc.edu/global-aid.

For other general questions, please email internationalinfo@twc.edu.

2016 TWC Fees^{1,2}

TWC Spring and Fall programs are 15 weeks. TWC Summer programs are 10 weeks.

Term	Application	Program	Housing
	Fee	Fee	Fee
Spring and Fall 2016	\$125	\$7,998	\$5,600
Summer 2016	\$125	\$6,395	\$4,570

Term	Deposit	Program Fee	Housing Fee
Spring and Fall 2016	\$250	\$4,870	\$5,600
Summer 2016	\$250	\$3,640	\$4,570

^{*} Qualified seniors, recent graduates (within 18 months of graduation), or graduate students.

Dates and Deadlines

Application Deadlines				
Priority Deadline*			Check In	Check Out
Spring 2016	Oct. 14, 2015	Spring 2016	Jan. 20, 2016	May 7, 2016
Summer 2016	Feb. 17, 2016	Summer 2016	May 25, 2016	Aug. 6, 2016
Fall 2016	May 4, 2016	Fall 2016	Aug. 24, 2016	Dec. 10, 2016

^{*}It is strongly suggested you apply by the priority deadline.

Tor information about TWC's refund and cancellation policy, please visit www.twc.edu/refunds.

Online Application

Go to www.twc.edu. Click on Apply Now.

Create an account.

Start and submit the online application by following the instructions.*

*Throughout the process, you can save your application and return to it at a later time.

Acceptance

TWC's admissions committee will review your application, and a decision on admission will be sent via email.**



**Your application will be reviewed within two weeks of completion.

CHECKLIST OF DOCUMENTS TO SUBMIT WITH APPLICATION:

All students:

- Resume
- Issues essay
- Statement of interest
- Transcript
- Letters of recommendation*

Students attending schools outside the United States:

- All documents above
- TOEFL score
- Copy of first page of passport
- * Will be submitted online directly by the provider.

Visit www.twc.edu/ appdocs16 for a complete list and description of these documents.

¹ Fees for 2017 will be published in September 2016.

²Prices are in U.S. dollars.



Advanced Leadership Seminars

The Washington Center's Advanced Leadership Seminars give country leaders, professionals and students the opportunity to gain exclusive access to what Washington, D.C. has to offer through intensive academic and professional training programs. These tailored seminars are designed specifically to meet the goals of our partners and are offered only for select participants with special arrangements.

Intensive Thematic Training

Tailored agendas allow partners to focus on a topic of interest and learn firsthand the inner workings, best practices and latest trends of the capital of the United States. Programs range from three days to two weeks.

Examples include:

- *U.S. Study Tour in Health Policy*—Created for a delegation from the Republic of Kazakhstan
- *U.S. Constitutional and Electoral Law*-Created for the Electoral Tribunal of the Federal Judiciary of Mexico
- Building the TOMODACHI Generation—Created for Japanese undergraduate students in partnership with The U.S.-Japan Research Institute and the U.S.-Japan Council
- Innovation & Competitiveness—Created separately for delegations from Panama and the University of Guadalajara, Mexico

Global Exploration Programs

Agendas created by TWC give small groups of students or young professionals the opportunity to experience Washington, D.C. with a purpose. Programs are completed within one week.

Examples include:

• Global Talent Program-Created for Seoul National University students



Building Better Internships:

Roadmap for Successful Internships

Internships: For decades, they existed with little fanfare – as rites of passage, allowing students to test-drive their college major in a professional setting. Today, internships are front-page news, and unfortunately the conversation too often has been limited to wages...

Experience Transforms

For over 35 years, The Washington Center for Internships and Academic Seminars has helped more than 50,000 students from around the world gain valuable experience, and set them on a course of achievement, leadership and engagement in their communities. In a recent survey, 98% of TWC interns said our program significantly strengthened their career prospects. Now, our alumin are leaders in virtually every field — public service, journalism, business, law, medicine, education, and more. More »

Internship **Programs**

01/21/15 - 05/06/15 Coming Soon

Postgraduate 01/21/15 - 05/06/15

Deadlines Priority Deadline 10/15/14

Regular Deadline 11/19/14 All Internships »

Academic

Seminars

Exploring the future of global commerce policy: eBay partners with Business and Global Trade program

The pace of rapidly advancing technology transforms global commerce on a near-daily basis. Government regulations - overseeing everything from customs to postal services to intellectual property protection struggle to keep up, creating an ever-changing playing field that...

read more »

read more »

July 8, 2014

TWC Now

July 9, 2014



Our Partners

The Washington Center works closely with like-minded institutions, organizations, corporations and foundations worldwide.

International Colleges and Universities

Institutions that value robust academic and professional development experiences that prepare 21st-century leaders.

International Governments

- Federal and state governments with specific economic development benchmarks that understand the need to prepare and train their leaders in international best practices on specific topics.
- Country ministries interested in preparing the next generation of leaders to successfully meet their national and state objectives.

Corporations and Foundations with International Interests

- Socially responsible corporations and companies interested in developing global citizens from their international locations.
- Foundations interested in sharpening the global skills of young professionals, preparing them to take a proactive role in the development of their home countries.

Apply Now!

Go to www.twc.edu.

Click on Apply Now.

Create an account.

Start and submit the online application by following the instructions.

Contact TWC



internationalinfo@twc.edu



1-202-238-7900 1-800-486-8921 (toll-free)



www.linkedin.com/company/ The-Washington-Center

Connect with











The Washington Center for Internships and Academic Seminars is a leading nonprofit educational institution headquartered in Washington, D.C. It provides undergraduates, graduate students and professionals from the United States and abroad with academic seminars on special topics and internshipcentered academic terms. Fall, spring and summer internship programs consist of a substantive work experience tailored to the student's interests, academic coursework, and civic and leadership programming.

The Washington Center enables students to gain the experience needed for entry-level employment and to prepare for lives of achievement, engagement and leadership; universities to extend their reach programmatically and geographically; organizations to connect with a new generation of talent; and its many supporters and alumni to shape the next generation of leaders.

The Washington Center for Internships and Academic Seminars

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The Washington Center actively strives for equal access to its programs for all, regardless of race, religion, national origin, gender, sexual orientation, age, physical challenge or veteran status.

The information in this brochure is correct at the time of printing. The Washington Center reserves the right to make changes as circumstances warrant.

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