Steps to add Scholarship Application (ERP)

- 1. Login to ERP
- 2. Click on Link Financial Aid, as shown below:

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3. Click on **Scholarship Application**, as shown below:

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4. New page will be open, click on **Add new value**, as shown below:

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5. Here you have to select **career (UGRD/GRAD)**. Click on magnifying glass to view the list of values available and click the appropriate value, as shown below:



6. Now select the **term (Semester)** for which you want to apply for financial aid, as shown below:

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7. Now the form will be open, there are different tabs here. Some fields are mandatory so **first fill the mandatory fields with ***. After filling the form save it.

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8. Finally submit the application as shown below. After submit you can't make any further changes to application.

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Student Recruiting	Tel. # (Res): 03344444000 *Cell #: 03218765432 Fax Number:
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D Curriculum Management	
Financial Aid	*Institution type: Higher School V Institution: ABC
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D Awards	Employer/ Company:
Disbursement	Monthly Income Gross: 0.00 Net: 0.00
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