



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

TENDER NOTICE
Tender # MISC/3/14-15
Provide & Supply of Stationery Items

The Institute of Business Administration, Karachi (IBA) invites sealed tenders from manufacturers / firms / companies / distributors registered with Sales Tax and Income Tax departments to provide & supply of stationery items. The Tender Document is based on “Single Stage One Envelope” procedure.

Tender Forms which includes full details of item and terms and conditions are available at the Office of **Manager Purchase & Stores, IBA Main Campus, University Road, Karachi** from July 14, 2014 to August 6, 2014 between 8:30 am to 11:30 am. The cost of the Tender Forms i.e. Rs. 500/- (Rupees Five Hundred Only) shall be deposited in United Bank Ltd, Karachi University Campus Branch in Account # A/c # 003-0002-5.

Tender Document should be submitted at Purchase Office between 8:30 am to 11:30 am upto August 6, 2014 and will be opened on same date & venue at 12:00 noon in the presence of representatives who may care to attend. In case of any holiday the tender shall be opened / received on next working day at same place and time. Kindly submit 5% Bid Security of total cost in form of Pay Order or Demand Draft in favor of Institute of Business Administration, Karachi along with the tender Documents.

Kindly write “Tender Number” at top left corner of the envelope. IBA reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA.

For queries and information, please contact, “Purchase Executive” on Ext: 2150

REGISTRAR

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