TENDER DOCUMENT

TENDER NUMBER: IT/45/2013-14

“Procurement of Testing Department Printing Solution”

Bid Amount Rs: ..................................................
Pay Order Number: ..............................................
Amount of the Pay Order Rs. ....................................

Date of Receipt / Opening of Tender 05/10/2013

Submit to: ICT Procurement Department
IBA Main Campus, Karachi University
Phone Number: 021 - 99261508
Condition of Payment

1. Amount of Bid Security: 2.5% of the tender amount.
2. Time of completion of supply/work: 15- Days after the receipt of PO
3. Liquidated damages in case of non-completion of supply/work within stipulated time: Rs.1000/- for each calendar day.
4. Limit of liquidated damages: 10% of the tendered amount.
5. Retention Money: 10% retention money of the total Bid amount will be deducted.
   Release of Retention Money: After the successful completion of warranty period.
   Bid validity period: 90 days.

SEAL & SIGNATURE OF THE TENDER
General Terms and Conditions

6. 2.5% Bid Security of the total amount of the bid is required to be deposited with the tender in
the shape of pay order in favour of the Director Finance IBA Karachi.
7. All tenders should reach under sealed cover envelop up to 11:00am on 04/10/2013.
8. The tender will be opened on the same days at 11:30am in presence of bidders who choose to
be present.
9. The items should be supplied within 4-6 weeks after the receipt of the Purchase Order
(Mandatory).
10. Only those suppliers should submit the tender who are registered with Sales Tax Department
and quote their Sales Tax and NTN number with the copy of Sales Tax Registration Certificate.
11. Every unsuccessful tendered should be responsible to collect Bid Security’s pay order within one
month of the opening date of tender.
12. Income tax will be deducted as per Government Rules.
13. GST invoice should also be deposited with the original bill and Delivery Challan.
14. 20% sales tax of the total sales tax shown in the sales tax invoice shall be with held and balance
will be paid to the supplier, in term of M/o Finance Notification No. SRO/660(1)/2007 dated 30-
06-2007.
15. IBA Karachi may reject all bids or proposal at any time prior to the acceptance of a bid or
proposal. However, IBA Karachi shall upon request communicate to any supplier or contractor
who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but it is
not required to justify those grounds.
16. The bids will be evaluated on the basis of lowest items rate in equipment & price of FSMA
keeping in view our required configuration only.
17. Only those companies can participate in this tender who have past experience in dealing with
such work and valid authorize dealership/resellers certificates from the Manufacturer/
Principal.(Provide proof, mandatory)
18. Warranty should be of one year with complete parts and services. Only consumable parts not
covered under this warranty. Also quote price for three years warranty.
19. The bidder must also provide the rate of the FSMA with parts & consumable after the
completion of warranty period (Mandatory).
20. The contract will be given to the bidder who quotes the lowest prices of the machine & FSMA
and also meet the desired criteria. (Functional Demonstration of Testing Printing Solution is
mandatory)

Signature: ____________________________
Name: ______________________________
E-mail: _____________________________
Tel Numbers: __________________________
Mobile Numbers: ______________________
Email Address: ________________________
## Specification

<table>
<thead>
<tr>
<th>Brand/Model</th>
<th>IBA Requirement</th>
<th>Quoted by Bidder</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speed</td>
<td>55 CPM / PPM or higher</td>
<td></td>
</tr>
<tr>
<td>Architecture</td>
<td>JAVA VM Based MFP</td>
<td></td>
</tr>
<tr>
<td>Network printer</td>
<td>Require</td>
<td></td>
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<tr>
<td>Network scanner</td>
<td>Require</td>
<td></td>
</tr>
<tr>
<td>Single Pass Document Feeder</td>
<td>Require</td>
<td></td>
</tr>
<tr>
<td>Booklet Finisher</td>
<td>Require</td>
<td></td>
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<tr>
<td>VM Card</td>
<td>Require</td>
<td></td>
</tr>
<tr>
<td>PC Free Printing</td>
<td>Require</td>
<td></td>
</tr>
<tr>
<td>Scanning Speed</td>
<td>67 imp (Color &amp; Black/White) or higher</td>
<td></td>
</tr>
<tr>
<td>Memory</td>
<td>2 GB RAM + 250 GB HDD or higher</td>
<td></td>
</tr>
<tr>
<td>Interface</td>
<td>USB 2.0, SD Slot, Ethernet 10 base-T/100 Base-TX, Ethernet 1000 Base-T</td>
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<tr>
<td>Network Protocol</td>
<td>TCP/IP (IP v4, IP v6)</td>
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</tr>
<tr>
<td>Resolution</td>
<td>600 dpi x 1200 dpi</td>
<td></td>
</tr>
<tr>
<td>Paper Size</td>
<td>A3 – A5</td>
<td></td>
</tr>
<tr>
<td>Paper input capacity</td>
<td>4 x550 sheets + 100 Sheets Bypass Tray</td>
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</tr>
<tr>
<td>Scan to E-mail</td>
<td>SMTP, POP, IMAP4</td>
<td></td>
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<tr>
<td>Scan to folder</td>
<td>SMB, FTP, NCP</td>
<td></td>
</tr>
<tr>
<td>Scanning Licence software</td>
<td>GSNX “or equivalent”</td>
<td></td>
</tr>
<tr>
<td>Active Management Services</td>
<td>Inclusive with machine</td>
<td></td>
</tr>
<tr>
<td>Remote Management Services</td>
<td>Embeded and inclusive</td>
<td></td>
</tr>
<tr>
<td>Minimum 5 Reference (Similar Testing Dept printing solution in educacional sector) Provide proof.</td>
<td>Mandatory – Required</td>
<td></td>
</tr>
</tbody>
</table>

- Unit price exclusive of taxes:
- Unit price inclusive of taxes:
- Price of FSMA (Full Service Maintenance Agreement) with parts & consumable items inclusive of taxes.