

**INSTITUTE OF BUSINESS ADMINISTRATION
(EVENING PROGRAMME)**

Dated: _____

APPLICATION FROM WITHDRAWAL FROM A COURSE

**The Director
Institute of Business Administration
Karachi**

Sir

Kindly allow me to Withdrawal from _____
course.

Your sincerely

Signature _____

Name _____
(In block Letters)

Regn. No. _____

He/ She has accumulated _____ absence till date.
(To be filled by the Instructor)

Instructor's Signature
With Date

Withdrawal allowed

Director

Date: _____

INFORMATION TO THE INSTRUCTOR

Mr./ Mrs. _____ has withdrawal from the _____
course. Please note in your attendance
and grade registers.

Evening Programme Office