adership and Ideas for	Tomorrow	ESS ADMINISTRATION	
		UTION MONEY REFUND	
	· · ·	 Evening Program CCS Program 	
The Director Institute of B Karachi.	Business Administration		
as roll of the In	I have completed my course-work a nstitute w.e.f The	d/o request for aution Money, vide receipt No dated t the Institute / have withdrawn / dropped from the receipt issued to me for this deposit is enclosed. I been withdrawn by me and there is no outstanding	
Class: 🗆 🗆	BBA (Regular/Executive/MIS-Executive BCS MBA (MIS) Evening	 MBA (Regular/Executive/MIS- Executive) MBA (Evening)/ PGD/CERTIFICATE/ VISITING Summer Program 	
Section			
Registration) #		
Mailing Add	ress		
Email		Telephone	
Dated		Student's Signature	
		<u> </u>	
	CLEARANCE I	FROM LIBRARY	
	t no library book, magazine, fine et borrower's card issued to him/her ha	c is outstanding against the above named student s been cancelled.	
Dated		Librarian	

CLEARANCE FROM HOSTEL

Certified that no hostel dues are outstanding against the above named student.

Dated

Hostel In-charge

Hostel Superintendent

PTO

CLEARANCE FROM PROGRAM OFFICE

Certified that the above named student has submitted thesis, required certification, etc. and that he/she has surrendered his/her Identity Card for cancellation.

Dated

Dealing Staff

Program Officer

CLEARANCE FROM FINANCE DEPARTMENT

Certified that Mr./Ms. ______ has cleared his tuition, examination and other fee up-to-date and a sum of Rs. ______ stands to his/her credit on account of Caution Money and may be refunded to him/her.

Dated

Dealing Officer

Authorized Officer

Note:

- \checkmark Caution Money is refundable within a period of one year after completion of course work.
- \checkmark A crossed cheque will be issued in the name of student against the caution money refund.
- \checkmark The Cheque is required to be collected in person.